

Volleyball New-Nouveau Brunswick
900 Hanwell Rd, Suite 31, Fredericton, NB E3B6A2
Tel (506-451-1346) Fax (506-451-1325)
Volleyballnb.org



Applications are now being accepted for the position of
Executive Director for Volleyball New Brunswick

Opened on Friday, April 21, 2023
Closes on Thursday May 4, 2023 (11:59 AST)

Applications are invited for the full-time position of Volleyball New Brunswick's Executive Director (ED). Volleyball New Brunswick (VNB) is a non-profit organization committed to providing quality services and programs to all interested members and organization's that aid in the promotion, development, and growth of Volleyball in New Brunswick.

In a leadership capacity, the ED will strive in the development, implementation, and achievement of the VNB policies and procedures. The ED's key responsibility areas are administration, planning, organization, fundraising, communication, finance, and event management. The aforementioned areas are driven by the association's Strategic Plan, which is currently in the process of renewal.

The ideal applicant should possess a post-secondary university degree (preferably at the master's level) in Business Administration, Sport Management or Recreation or equivalent experience in a related field. They should hold knowledge regarding the amateur sport system in New Brunswick as well as strong computer comprehension, experience in financial administration, strong interpersonal skills, sound decision making ability, be well organized and have strong communication skills.

A demonstrated involvement in volleyball as well as experience working with a volunteer board of directors would be an asset. The ability to communicate in both official languages is preferred.

Applications consisting of a cover letter, resume and three references are to be sent to the attention of the ED Selection Committee. Our committee will begin evaluating candidates on Thursday, May 4th, and continue until the position is filled. This is a salary position with a pay range of \$48,000 to \$57,000 per year. (To be negotiated)

Volleyball New Brunswick ED Selection Committee
900 Hanwell Road, Unit 31,
Fredericton, NB, E3B 6A3
By e-mail: wilsonrandy@rogers.com

We would like to thank all applicants for their interest in Volleyball NB but please be advised that only applicants being interviewed will be contacted.

This position is financially supported by the Department Tourism, Heritage, and Culture (Sport & Recreation Branch), Government of New Brunswick.