

Volleyball New-Nouveau Brunswick
900 Hanwell Rd, Suite 31, Fredericton, NB E3B6A2
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Volleyballnb.org



Applications are now being accepted for the position of a
Executive Director for Volleyball New Brunswick – This is a Bi-Lingual opportunity.

Opened on Wednesday, June 28, 2023
Closes on Wednesday, July 19, 2023, at 2PM (AST)

Applications are invited for the full-time position of Volleyball New Brunswick's Executive Director. Volleyball New Brunswick (VNB) is a non-profit organization committed to providing quality services and programs to all interested members and organizations that aid in the promotion, development, and growth of Volleyball in New Brunswick.

In a leadership capacity, the Executive Director will strive in the development, implementation, and achievement of the VNB policies and procedures. The key responsibility areas are administration, planning, organization, fundraising, communication, finance, and event management. Our Strategic Plan is being finalized now.

The ideal applicant should possess a post-secondary university degree (preferably at the master's level) in Business Administration, Sport Management or Recreation or equivalent experience in a related field. They should hold knowledge regarding the amateur sport system in New Brunswick as well as strong computer comprehension, experience in financial administration, strong interpersonal skills, sound decision making ability, be well organized and have strong communication skills.

A demonstrated involvement in volleyball as well as experience working with a volunteer board of directors would be an asset. Must possess the ability to communicate proficiently in both French and the English language.

Applications including your cover letter, resume and a list of three references should be sent to the attention of the ED Selection Committee. Our committee will begin evaluating candidates on Wednesday, July 19th and continue until the position is filled. This is a salary position with a pay range of \$50,000 to \$57,000 per year.

Volleyball New Brunswick ED Selection Committee
900 Hanwell Road, Unit 31,
Fredericton, NB, E3B 6A3
By e-mail: wilsonrandy@rogers.com

Thanking all applicants for their interest but advise that only applicants being interviewed will be contacted.

This position is financially supported by the Department of Tourism, Heritage and Culture, Province of NB.